

## **USD 207 Learning Plan 2020/2021 School Year**

*Board Approved 7/27/20*

To meet the ever-changing needs of our students, staff, parents and community members, the Fort Leavenworth School District will provide two options for student learning for the Fall 2020 semester:

- 1) On-site Learning (with enhanced safety protocols):** students and teachers will be in school with enhanced sanitation, required face coverings and social distancing practices put into place in all classrooms.
- 2) Remote Learning:** students would be doing all of their learning from home and not entering the school building at all. Students would receive direct instruction daily via Zoom. Pre-K - 9th grade utilizes Google classroom. Students and parents must complete a daily log to ensure that students are completing the necessary hours and work through this learning environment.

***\*\*The choice selected by each student/guardian will be the students learning platform for the complete Fall semester (2020), unless we are required to close all buildings to move to a remote learning environment for all students.***

***\*\*Facilities and playgrounds are not open to the public during the pandemic.***

***\*\*\*This living document is subject to change as we continually adjust to the changing nature of our current pandemic; mandates from State and Local entities; and structures necessary to address frequent updates as provided.***

*The following provides a deeper understanding of each platform:*

### **On-site Learning Plan with enhanced safety protocols**

***\*\*No outside visitors or parents will be permitted past the office/triage point during the pandemic for the health and safety of all students and staff. Only visitors with needed educational supports for students and staff will enter the building.***

***\*\*Students are required to wear a mask at all times on a bus and on district property. Students who cannot adhere to this procedure will not be allowed to ride the bus or attend the on-site learning environment.***

### Entry & Hygiene Procedures

- **All students and staff are required to wear a mask to, during, and from school while on district property.** Alternative face shields will be utilized when required for the learning environment.
- All students and staff will perform a temperature check as they enter the building on a daily basis.
  - This temperature check will be completed with a **Temperature Scanner Kiosk** providing real-time readings with  $\leq .5$  Degree accuracy. The Dynamic Detection Display utilizes advanced thermal detection technology to quickly scan internal body temperatures. Combined with intuitive EZ-Pass software, the Dynamic Detection Display can quickly identify a temperature that exceeds our posted temperature allowed to remain at school.
  - Temperature check may also be completed by a handheld, non-contact, thermal forehead thermometer.
- After entry to the building, each student will report directly to their first classroom of the day.
- Students and staff will sanitize their hands during every transition. This includes when they enter the building, transitions to another classroom and during any close proximity between one another. Hand sanitizer stations will be at the entrance of every building. Each classroom may have a sink to wash with soap and water, hand sanitizer, and/or disinfecting wipes.
- Students and staff will need to bring their own personal water bottles to school as water fountains will not be available. Water bottle refill stations will be utilized for students and staff available in each school.
- Additional Personal Protective Equipment (PPE) will be provided and available in each school building and classroom.
- All buildings have framed glass protective barriers for office staff.

### Exclusion from School

Students and employees exhibiting symptoms of COVID-19 without other obvious explanations are prohibited from coming to school, and if they do come to school, they will be sent home immediately.

The current known symptoms are:

- **Fever (99.6 or higher)** [We maintain this temperature as the exclusion limit as outlined in our student handbook. While lower than the CDC recommendation, 99.6 is the temperature we have used annually for illness detection for staff and students.]
- Chills.
- Rigors.
- Muscle or body aches.
- Fatigue.
- Headache.
- Sore throat.
- Lower respiratory illness (cough, shortness of breath or difficulty breathing).
- New loss of taste or smell.
- Diarrhea.

### **Bus Procedures**

- **Masks are required for all students and drivers.**
- **Student hand sanitization before boarding the bus is required.**
  - **Students not complying with health/safety requirements or behavioral guidelines may be excluded from receiving bus transportation to and from school.**
- Assigned seating for students on all routes.
- Have individuals from the same household sit together.
- Fill the bus seats at the back of the bus first, and then load to the front to avoid students walking past each other in the aisle.
- Unload students from the front of the bus first to avoid students walking past each other in the aisle.
- If the bus is not full, spread students out as much as possible.
- When possible, open the windows while transporting students to improve air circulation.
- Minimize loading times by prestaging students for bus transportation home.
- Frequently touched surfaces, including hand railing, student bus seats and surfaces in the driver cockpit commonly touched by the operator will be sanitized before and after bus route completion.
- High-touch areas, including the door entrance railings, will be cleaned between bus routes.

### **Classroom & Building Procedures**

- Practice and prepare to model proper hygiene practices, such as handwashing, using hand sanitizer and social distancing techniques, including alternatives to handshakes.
- There will be no group assemblies or field trips during the current pandemic. (Opportunity for virtual field trips will be explored as appropriate and applicable to instruction and curriculum standards.)
- Post signage in classrooms, hallways and entrances to communicate how to reduce the spread of COVID-19.
- Practice and prepare to model the proper wearing and disposal of personal PPE, including masks.
- Prepare to communicate effectively and empathetically with students about the pandemic and about the necessary changes to school life.
- Reduce class sizes as needed to create 6' social distancing in classrooms, and maintain adequate staffing levels for teaching and learning to occur in a safe and equitable manner.
- Social distance with student desks spaced 6' apart in each classroom space between students during in-person instruction, with desks facing forward to the SmartBoard instructional area. Understand there may be times that it will be necessary to provide close individual contact to provide comfort, private discipline or personal instruction. When in close contact for long periods of time, additional PPE and safety measures will be considered as available and appropriate.
- Extra furniture will be removed from the classroom to increase the space available to provide 6' distance between student desks.
- As much as possible, furnishings with fabric and other hard-to-clean coverings should be removed from the classroom.
- When possible, assign seats and require students to remain seated in the classroom.
- Utilize outdoor spaces as appropriate.

- Prepare to accommodate students with disabilities, including students who may be nonverbal, so they are safe from harm.
- Consider delaying academic instructional activity to start school with a focus on social emotional learning activities. Assess students' capacity and readiness to learn and address gaps from previous year prior to focusing on academics and classroom plans. Social emotional supports should then be continued throughout the school year and be integrated into students' regular learning opportunities.
- Practice what different learning environments may look like as schools fluidly move from one learning environment to another in response to local transmission.
- Establish stable groups at the elementary and junior high level (also known as cohorts).
- Students may travel in stable groupings, when safety and health standards of operation are in place as outlined and directed by administration.
- Consider teachers rotating with the stable group staying in one location.
- Clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within common spaces at least daily and between use as much as possible. During the day disinfecting procedures will be increased for high-traffic areas and common spaces.
- Discourage sharing of items that are difficult to clean or disinfect.
- To reduce touch points, have office staff record essential visitors/guests to the building as opposed to using sign-in/out forms.
- Keep each child's belongings separated from others' and individually labeled containers, cubbies or areas.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible.
- Avoid sharing electronic devices, toys, books, games or learning aids.
- Workspaces for students and staff members should be cleaned and disinfected between uses by different individuals.
- Space seating areas at least 6 feet apart.
- Limit entrance points and exit points.
- Elementary buildings will readjust their schedules to adjust to safety guidelines for specials classes in stable groupings.
- Elementary buildings will set specific restroom breaks and modify recess times to allow for cleaning and decrease interaction between stable groups.
- Elementary buildings may adjust lunches to have lunches brought to the classroom while the lunch room will be used to rotate classes when social distancing can occur safely while ensuring appropriate sanitation between each lunch session.
- Elementary teachers grades PreK-6<sup>th</sup> will develop online Google classrooms (as our platform) and work to teach students how to access them should we need to transition to remote learning.
- Building leadership teams will work together to develop a lunch rotation to give every staff member a duty-free lunch at a different time.
- Patton Junior High may readjust its master schedule to reduce transitions during the school day.
- Patton Junior High may set specific breaks and modify transition times to allow for washing hands and hand sanitizer and decrease interaction between student groups.
- Patton Junior High may adjust lunches to have lunches brought to the classroom while the lunch room will be used to rotate classes when social distancing can occur safely while ensuring appropriate sanitation between each lunch session.

- Patton Junior High teachers will develop Google classrooms and work to teach students how to access them should we need to transition to remote learning.
- Building leadership teams will work together to develop a lunch rotation to work to give every staff member a duty-free lunch at a different time.

### **Student and Staff Mask/Face Covering Requirements and Protocol**

- Masks/Face coverings that fully cover the nose and mouth must be worn at all times by staff and students' grades PreK-9th.
- 2-ply cloth masks or disposable hospital grade masks are required. (Bandanas, Gaiters, etc. that do not hook behind the ears or head are not permitted.)
- Distracting and/or offensive masks/face coverings are not allowed.
- Ensure the mask/face covering fits over the nose and under the chin.
- Masks/face coverings must be worn properly at all times. Not properly maintaining coverage of the nose and mouth, or altering how the face covering is worn is prohibited and increases the risk of spreading germs and airborne particles.
- Reusable masks should be cleaned/washed and/or changed daily.

## Remote Learning Plan

It is our expectation that all students will be active participants in the learning process and grades will be based on student's competency in the priority standards delivered by our certified educators in the learning activities they provide. Please understand that we will provide various learning opportunities to students, with parental support and flexibility. We believe this next semester will be filled with meaningful learning.

**\*\*Students/guardians who select remote learning will NOT be eligible for extracurricular activities at this time (if any are offered and available).**

### Expectations & Requirements

- Students will have a daily connection with their teacher(s). Such connection will be done through Zoom and/or Google Classroom. Attendance is required and monitored by the classroom teacher. This attendance will be entered in Skyward daily. Parents will be required to complete a verification of time form.
- Students and teacher(s) will have a daily meeting to work and develop social emotional guidance. Online lessons provided in collaboration with the building Social Emotional activities and standards.
- **PREK** – Time Allotment & Instruction (2 ½ hours daily)
- **K - 6th Grade** Time Allotment & Instruction (6.5 total hours daily)
  - A sample schedule structuring the requirements during the 6.5 hours daily will be provided.
- **7th - 9th Grade** Time Allotment & Instruction (6.5 total hours daily)
  - Each class a student is enrolled will meet during their scheduled time daily to provide direct or flipped instruction (15 - 45) minutes daily.
- Students must maintain a daily log of activities signed by the student and parent or responsible adult and submitted to the district that shows **6.5 hours** of learning each day. These logs must be submitted weekly via Google Classroom (PreK-9).  
[https://drive.google.com/file/d/1QCKJLHX0wzC8Oziaikkb7e\\_Lw8ahKgzk/view?usp=sharing](https://drive.google.com/file/d/1QCKJLHX0wzC8Oziaikkb7e_Lw8ahKgzk/view?usp=sharing)
- Students that do not attend class meetings or complete their learning logs can be considered truant, and Kansas statutory regulations for reporting will be followed, up to and including reporting to Child Protective Services for truancy and unexcused absences as applicable.
- The district will provide technology to allow access to all students. Selection of the Digital Remote Learning by parents requires sufficient internet access to complete activities, meetings, and assignments.
- Competency-based learning activities will take place through direct instruction, flipped instruction and project-based learning activities.
- A co-teaching model with specialists, ELL, special educators, interventionists, aides will be utilized as necessary and appropriate.